

Miscellaneous Charges

Additional Fee To Bill For Co-pay: Co-payments are due at the time of service and are determined per the contractual agreement between you and your insurance company. SECTMA employs an outside billing service and will no longer be absorbing the associated costs. An administrative charge of \$10.00 is assessed per visit when you choose not to pay your co-payment at your appointment.

Cancellation within 24 hrs of Appointment & No-show for Confirmed Appointment: All physician services are provided by appointment only. Missed appointments and those rescheduled with less than 24 hour notice on the same day may incur a charge of \$75.00 for office visit and \$125.00 for physical exam.

Copy of Medical Records: All records of treatment are the legal property of Southeastern Connecticut Medical Associates, P.C. A signed authorization must accompany any request by a patient for a copy of their medical record. The following charges are assessed to cover administrative costs associated with copying: \$0.65 per page.

Form Processing: Requests for forms to be filled out have increased. Due to the amount of time required to review the medical record and complete the information, this service is no longer performed as a courtesy. The fee is based on the complexity of the form, with a minimum fee of \$35.00 and a maximum fee of \$50.00.

Personal Medical Statements/Letters: The office has been inundated with requests for letters ranging from the dismissal of jury duty to the canceling and reimbursement of a gym membership. As these letters/statements are initiated by and are for the personal benefit of the patient, a fee of \$25.00 is assessed to review the medical validity and articulate a letter.

Financial Printout: Southeastern CT Medical Associates serves a large patient, all of whom have financial records and all of whom pay taxes of some sort. During the first three months of each year, we receive requests from many patients asking for financial statements for tax purposes. As it is a drain on our normal operations to produce statements for everyone not keeping track of their expenditures throughout the year, there is a \$10.00 charge to provide financial summaries.